

# HILLVIEW STATE SCHOOL PROSPECTUS 2026



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**Hillview State School**  
**"Do To Succeed"**

# Table of Contents

Staff	4
Co-operation	4
Arrival and Departure Times	5
Attendance	5
Book Club	5
Booklists and Student Resources	6
Bullying	6
Child Safety	7
Christmas Creek Cluster	7
Clubs and Projects	7
Excursions and Camps	7
Homework	8
Interviews and Report Cards	8
Instrumental Music	8
Medical Conditions and Medication	9
Mobile Library	9
NAPLAN	9
New Details	9
P & C	9
Parking	10
Preparatory Year	10
Receipts	10
School Annual Report	10
School Facebook	10
School Leaders	10
Sport and Swimming	11
Toys	11
Transitions	11
Transporting Children in Private Vehicles	11
Uniforms	11
Volunteering	11

## Staff

Principal

Phoebe Huttunen

Teachers

Andrew Wood

Georgia Bell

Sarah Thorpe

Simon Francis

Teacher Aide

Keely Hatch

Business Services Manager

Rhonda Thorpe

Cleaner

James Wyatt

Chaplain

Katja Koskelainen

Head of Department Curriculum

Krystle Devine

Speech-Language Pathologist

Theresa Adermann

## Co-operation

A positive and productive learning environment at our school depends on strong co-operation and mutual understanding and respect between teachers and parents. We believe that parents are vital partners in the teaching and learning process. Your support for the school's expectations, particularly regarding high standards of behaviour, is essential.

Together, we aim to foster a positive attitude toward school, helping children develop self-discipline and grow in an atmosphere of goodwill, harmony, and openness. When parents and teachers work together, we create a supportive educational environment that directly contributes to student progress. We value relationships built on courtesy, co-operation, respect, openness, flexibility, and trust.

To help maintain this partnership, we kindly ask parents to:

- Notify the school in writing or by phone if your child is absent or needs to leave early.
- Schedule interviews with teachers and the principal at mutually convenient times.
- Ensure your child arrives at school punctually.
- Reinforce the idea that school is a place for learning.
- Contact the school promptly if any concerns or issues arise.
- Inform the school of any changes to your address or phone number.
- Send any medication to the office with a completed medication form and clear labelling.
- Remind children of safety rules for travelling to and from school.
- Label all clothing items clearly.
- Support the school's dress code.

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## ARRIVAL AND DEPARTURE TIMES

Students are to be dropped off between 8:30am and 8:55am, and be collected at 3:00pm, however if you are running late for collection, please call the school to let us know.

## ATTENDANCE

Every day counts at Hillview State School.

We encourage all parents and community members to support the State Government's initiative to improve student attendance.

Every Day Counts is a statewide initiative aimed at improving school attendance through a shared commitment by students, parents, caregivers, schools, and the wider community.

The initiative promotes four key messages:

- all children should be enrolled at school and attend on every school day.
- schools should monitor, communicate and implement strategies to improve regular school attendance.
- truanting can place a student in unsafe situations and impact on their future employability and life choices.
- attendance at school is the responsibility of everyone in the community.

Research shows that students with strong attendance records are more likely to achieve positive academic outcomes.

If your child is absent, please notify the school beforehand or within two days of their return.

If no reason is provided for an absence, it will be recorded as an unexplained absence.

For more information or support regarding your child's attendance, please speak with the school principal or visit the parent guide at:

<https://education.qld.gov.au/initiatives-and-strategies/initiatives/every-day-counts/for-parents-and-community>

## BOOK CLUB

Our school participates in Scholastic Book Club on a regular basis. Brochures are sent home with students, and all orders are placed online by parents.



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## BOOKLISTS AND STUDENT RESOURCES

Hillview State School is committed to providing all students enrolled in 2026 with the necessary resources for learning. Parents/carers will not be required to pay a School Resource Scheme (SRS) fee or purchase standard learning materials. However, families may choose to purchase specialty stationery items if desired.

## BULLYING

A message for parents and carers regarding bullying.

In this time of heightened awareness around school safety, we want to reassure parents and carers that Hillview State School takes a strong stance against bullying.

We do not tolerate any form of violence, harassment, or intimidation.

As a school, our top priority is ensuring every student feels safe and supported in our school environment.

Staff and students understand that bullying behaviour is unacceptable and will not be tolerated.

We ask parents and carers to speak with their children about bullying and to reinforce the importance of treating others with fairness, dignity, and respect.

If you believe your child is being bullied, or may be involved in bullying, please contact the principal directly so we can work together to address your concerns and support your child.

Hillview State School is committed to providing a safe, respectful, and inclusive environment free from bullying, harassment, and violence.

## CHILD SAFETY

A strong partnership between students, staff, parents, police, and the local community is essential to protect our children.

We ask families to reinforce the following basic safety principles at home:

- Students should travel to and from school in pairs or groups.
- Students should not speak to strangers.
- Students should never accept lifts from strangers. If approached, they should respond with "No thank you," move away, and contact a trusted adult.
- Students should wait within school grounds if being picked up by a parent or guardian.
- Students should report any suspicious behaviour near the school or on their way to and from school to staff or parents.

We also conduct regular cyber safety lessons in partnership with Beaudesert Police Station. Students and parents receive information and tips to stay safe online. School computers are protected by Education Queensland's filtering programs.

## CHRISTMAS CREEK CLUSTER

Hillview State School partners with other schools in the Christmas Creek Cluster, including Rathdowney State School, Darlington State School, and Tamrookum State School, for Athletics, Cross Country, Swimming, and other special events.

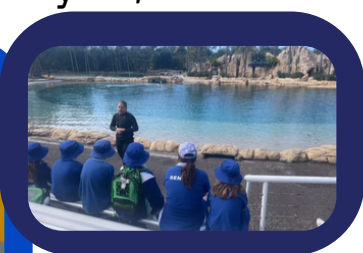
These events provide valuable opportunities for our students to collaborate, connect with the wider community, and build friendships with students from other schools.

## CLUBS AND PROJECTS

All students participate in a club or special project one afternoon each week. They are offered a choice of activities run by staff and volunteers, reflecting a variety of interests. The aim is to build skills and foster student talents. Students rotate to a new club or project each term.

## EXCURSIONS AND CAMPS

Excursions are organised throughout the year to support curriculum learning experiences. Parents will receive information in advance, including destination, transport arrangements, and cost. We also attend a whole-school camp each year, and all students are encouraged to participate.



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## HOMework AND READING

At Hillview State School, we believe the most valuable homework is reading and play. This approach aligns with research on child development and supports both academic growth and wellbeing. Students are encouraged to read daily and complete a simple reading log. They have access to a wide range of books from the school library, mobile library, and Reading Eggs (online). Home reading should be enjoyable and stress-free, offering families a chance to read together and build a love of books.

Our approach to teaching reading is based on the Simple View of Reading, which recognises that reading success depends on two key skills:

- Word recognition – decoding and reading words accurately and fluently
- Language comprehension – understanding and making meaning from spoken and written language

We teach reading through explicit, evidence-based instruction in phonics, vocabulary, fluency, and comprehension. Students are supported through whole class reading, small group work, rich reading experiences, and access to quality texts at school and at home.

Our goal is to develop confident, capable readers who enjoy reading and use it to learn, think, and connect with the world.

## INTERVIEWS AND REPORT CARDS

"Have you got a minute?" is a familiar phrase, but not always practical.

If you wish to discuss a significant concern about your child's education, please call or email to arrange an appointment. This allows us to find a mutually convenient time for a meaningful conversation. However, we are always happy to discuss urgent matters on an impromptu basis.

Parents are welcome to schedule a time to discuss their child's progress throughout the year. Formal Parent/Teacher interviews are held in Term 1 and Term 3.

Report Cards are issued at the end of Semester One and Semester Two.

## INSTRUMENTAL MUSIC

Instrumental Music is currently held once every week. The school has instruments available for students participating in the program. Students in Years 2 to 6 are offered a place in the program. The Instrumental Teacher, Mr Simon Francis, will assess your child and recommend a suitable instrument.





## MEDICAL CONDITIONS AND MEDICATION

If your child has a medical condition such as asthma, diabetes, anaphylaxis, or epilepsy, please arrange a meeting with staff to discuss their management plan as soon as possible.

There are strict guidelines for administering medication in schools.

Procedures developed by the Queensland Government apply to both prescription and over-the-counter medications.

All parents/carers must:

- Complete a medication form.
- Notify the school in writing of any instructions or guidelines from medical practitioners, including potential side effects or adverse reactions.
- Provide medication in its original labelled container to the nominated staff member.
- Ensure the medication is not expired and has a pharmacy label with the student's name, dosage, and administration time.
- Notify the school in writing if there is a change in dosage. This must be accompanied by a letter from a medical practitioner.
- Advise the school in writing and collect the medication when it is no longer required.

We can only administer prescribed medications. These must be brought to the office with a completed medication form.

## MOBILE LIBRARY

The Beaudesert Mobile Library visits the school grounds every second Thursday during school terms. All students are encouraged to become members of the Scenic Rim Libraries.

## NAPLAN

Students in Years 3 and 5 participate in NAPLAN testing each May. The assessments cover Reading, Spelling, Grammar and Punctuation, Writing, and Numeracy. Parents will receive a NAPLAN report later in the year. At Hillview State School, we believe that a rich and meaningful curriculum is the best preparation for all assessments, including NAPLAN.

## NEW DETAILS

If there is a change to any of the information provided on your original enrolment form, please contact the school office. Our Administration Officer is available on Mondays and Thursdays.

## P&C

Our Parents and Citizens (P&C) Association meets six times per year. Meeting notices are posted on Class Dojo and the community noticeboard.

Parents and carers are encouraged to join and participate in our P&C.

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## **PARKING**

Thank you for using the designated carpark for drop-off and pick-up. The safety of our children is our top priority; therefore, no parent or carer vehicles are permitted beyond the carpark. Please ensure your child is observing road safety rules when entering and exiting vehicles.

## **PREPARATORY YEAR**

To enrol in Prep, your child must turn 5 years old before 30 June in the year of enrolment. Students must begin school by the time they are 6 years and 6 months old. All students begin their schooling in Prep. If your child is starting school next year, we must sight a birth certificate or extract to verify their date of birth before they can commence. Until students are formally enrolled, they must be accompanied by a parent while on school grounds. Prep is a big adjustment for many children. To support this transition, we offer dedicated Prep transition days throughout Term 4. Please don't hesitate to speak with staff if you have concerns about your child's transition. We can arrange support for tiredness, separation anxiety, or other challenges.

## **RECEIPTS**

All payments made to the school are receipted. Receipts are sent home with the eldest child in each family. Payments can be made via direct debit. Forms should be placed in the school box located in the administration office.

## **SCHOOL ANNUAL REPORT**

The School Annual Report and the four-yearly School Review Summary are available on our website: <http://www.hillviewss.eq.edu.au>  
A printed copy is available upon request.

## **SCHOOL FACEBOOK**

Our Facebook page, Hillview State School, is our primary communication platform with the community. It features regular updates, messages, and photo stories.

## **SCHOOL LEADERS**

At Hillview, there are two School Leader positions: School Captain and Sports Captain. All Year 5/6 students are encouraged to apply, and the whole school participates in the voting process. School leaders take on a variety of responsibilities throughout the year, making it a positive and rewarding experience for our students.



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## **SPORT AND SWIMMING**

At Hillview State School, we value physical activity as essential to student wellbeing and development. Students participate in swimming lessons for 9 weeks in Term 1 and Term 4, travelling weekly to Rathdowney State School. All students must wear a sun shirt or T-shirt, no shirt, no swim (Education Queensland policy). The school provides sunscreen and swimming caps. We also take part in South Coast Sport, giving students opportunities to compete at district level. Throughout the year, external providers deliver specialist lessons in sports such as touch football and tennis, helping students build skills and confidence in a fun, active environment.

## **TOYS**

Children should not bring toys or electronic devices to school. If a mobile phone is necessary, it must be handed to staff at the beginning of the day for safekeeping.

## **TRANSITIONS**

At Hillview State School, we offer transition opportunities for all new students, allowing parents and children to meet staff and participate in class activities. We also offer dedicated Prep transition days throughout Term 4. In partnership with Beaudesert State High School, we provide a transition program for students moving into Year 7. We are happy to arrange transitions and share important information with other high schools your child may attend.

## **TRANSPORTING CHILDREN IN PRIVATE VEHICLES**

To transport other children in a private vehicle, the driver must complete the required forms and provide licence and insurance details to school staff. Due to our small size, most excursions will require transportation via staff vehicles. To attend these excursions, parents must complete a permission form for transportation in a staff vehicle. Alternatively, parents are welcome to transport their own child/children to excursions throughout the school year.

## **UNIFORMS**

The school uniform consists of a school shirt, royal blue or navy blue shorts, skirts, skirt or pants, school jumper, closed-in shoes, and a school hat. Children are strongly encouraged to wear their school uniform every day. Shirts, jumpers, and hats can be purchased through our School P&C. A price list is available at the office.

## **VOLUNTEERING**

Volunteers are always welcome to support our school. All volunteers, including parents must have a valid Blue Card, sign the Volunteer Worker's Timebook at the office, and complete the Volunteers Mandatory Training Booklet.



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